

Creating a New Account and Adding Your Child to Your Family

Welcome to Burbank Park, Recreation and Community Services New eTrak-Plus Online Registration Site!
Burbank Resident Online Registration for spring classes begins 9:00 a.m., March 3, 2014.
iPhone and iPad users can download the eTrak-Plus APP to register using these devices. We appreciate your patience as we transition to this new software. For assistance or to update your profile, here are some facility locations with staff that may assist you:

Creative Arts Center: 818.238.5397
Olive Rec Center: 818.238.5385
Ovrom Community Center: 818.238.5435
McCambridge Rec Center: 818.238.5378
Verdugo Rec Center: 818.238.5390

To set up your account for the first time:

- If you are an adult registering a child, please create an account for yourself (as responsible party), then add your child to your family.
- Click **"Create New Account,"** complete your profile, and click **"Save"**
- **Note "*" denotes required field; email and two telephone numbers are required.**
- (if only one telephone, list the same number twice) (if cell phone please identify your carrier)
- Your account password will be emailed to you, (you may need to check your email SPAM folder).

If you forget your User ID or Password:

- Click **"Login,"** click **"Can't Remember User ID"** or **"Can't remember Password"**
- The information you enter must match the information in the system. Login will be emailed to you, (you may need to check your email SPAM folder).

Browse

Log in

Create new account

Close

Create the adult first (as the responsible party), then add the child to the family

Notice:

If you are a parent or guardian registering a child, please create an account for yourself first.

You will be prompted to create an account for your child after clicking the register button for a catalog item.

OK

User ID [Can't remember user id?](#)

Password [Can't remember password?](#)

Log me in

Don't have an account?

Create a new account

Close

Complete the required fields identified with “*”
Email and tow (2) telephone numbers required. If only one telephone number, list the same number twice

Questions, comments or suggestions? Email us anytime!

Logout Help Catalog
MyPage MyCalendar Search Games
Reports Calendars

possible Not logged in Sign in Family
Selected None

Enter the information for a new person

Missing first name, last name, date of birth, address, zip, 2 phone(s)... must have 2 phones, 1 email addresses

*** Indicates required field**

First Name: * Last Name: *
Gender: Male Date of Birth: * Age: 45
School: None Grade: *
Address: * Address 2: *
Unit Type: None Unit Number: *
City: State: *
Zip (Enter zip code, city will be displayed): *

***Phone Number**

Ext.	Carrier	Allow text	Type

New Phone

Click on “New Phone” to add telephone.
To allow text message updates to be sent to you, add your cellular phone and carrier (service provider)

***Email Address**

Type

New Email

Click on “New Email” to add email address.
Multiple email addresses may be entered

Save Cancel

Add Family Members Here

Questions, comments or suggestions? Email us anytime!

Responsible: Last, first name Account info Family

Selected

Logout Help

MyPage MyCalendar

MyWorkPage Reports

Catalog

Search Games

Calendars

General Medical Family Emergency Login Info Availability

Create A New Family

Families associated with Indermill, Gwen

Family name: Indermill

Responsible	Member Name			
<input checked="" type="checkbox"/>	Last, first name			Details
<input type="checkbox"/>	Last, first name		Remove	Details

Add family member

Family name: Indermill

Responsible	Member Name			
<input checked="" type="checkbox"/>	Last, first name			Details

Add family member

- Create your Family first, then add family members
- Click on Add Family Member
- Complete the profile for each family member; existing address, telephone numbers, and email will be cloned to the new family member, however you will need to add date of birth, gender, etc. for each new member.
- Check the box to establish adult as the responsible person

Questions, comments or suggestions? Email us anytime!

Responsible Gwen Indermill

Account info

Family

Selected

Logout

Help

Catalog

MyPage

MyCalendar

Search

Games

MyWorkPage

Reports

Calendars

General

Medical

Family

Emergency

Login Info

Availability

Current User Name:

Gindermill

To change your password, click on Login Info
Complete the fields and click Save.

Change user id and password

User id and password details

Current user name

Gindermill

To change your user id or password,
you must enter your current password for verification.

Current password

Enter your new user id and password. User id's and passwords
must be at least six characters in length and contain both
numbers and letters.

New user name

Gindermill

New password

Re-enter new password

Save

Discard

For Assistance

For afterhours help, click on this link and email your question.

Questions, comments or suggestions? Email us anytime!

Responsible Not logged in
Selected None

[Sign in](#) [Family](#)

[Logout](#)

[Help](#)

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[Afterschool & Daycamp](#)

[Aquatics](#)

[Adults 55+](#)

[Recreation Classes](#)

[Sports Leagues, Camps & Events](#)

[Special Events](#)

Attention: Support

Subject

My name

My email address

My question/comment

[Send the email](#)

[Stop](#)

During Business Hours, for assistance you may call any of our facilities:

Creative Arts Center: 818.238.5397

Olive Rec Center: 818.238.5385

Ovrom Community Center: 818.238.5435

McCambridge Rec Center: 818.238.5378

Stough Nature Center: 818.238.5440

Verdugo Rec Center: 818.238.5390

<http://www.burbankca.gov/>